

## CASP011- TEACHING AND LEARNING POLICY

STATUS	<input checked="" type="checkbox"/>	New Policy	
	<input type="checkbox"/>	Continuation of Existing Policy	
	<input type="checkbox"/>	Revised Policy	
SCOPE	<input checked="" type="checkbox"/>	All CAS	
	<input type="checkbox"/>	Some CAS (.....)	
	<input type="checkbox"/>	One CAS (.....)	
TARGET AUDIENCE	<input checked="" type="checkbox"/>	Staff:	<input checked="" type="checkbox"/> All <input type="checkbox"/> Academic staff <input type="checkbox"/> Non-academic staff
	<input checked="" type="checkbox"/>	Students:	<input checked="" type="checkbox"/> All levels <input type="checkbox"/> UG <input type="checkbox"/> PG
			<input type="checkbox"/> All specialisations <input type="checkbox"/> Some (.....)

### 1. Rationale and Purpose

CAS aspire to create a learning environment which encourages students to think critically, to discover knowledge for themselves, and to develop professionally and in a responsible manner. Such an environment will be achieved through academic programs which are practical in nature, current in knowledge and concepts, intellectually challenging, and relevant to Oman. CAS programs will be delivered by knowledgeable and motivated faculty, supported by modern equipment and technicians.

The purpose of this policy is to assist CAS to become a learning community with all involved putting learning at the center of their activities, enabling all students to become confident and effective learners based upon a formal curriculum and using associated and extra-curricular activities. This is an overarching policy for all related policies in the area of teaching and learning in the CAS. It applies to all members of the CAS community.

### 2. Definitions

For purpose of this policy, unless otherwise stated, the following definitions shall apply:

Assistant Deans	Assistant Deans of the Six Applied Science Colleges
CAS Students	All students who are formally enrolled in the colleges, whether Omanis or Non-Omanis, of both sexes
Colleges	Colleges of Applied Sciences (CAS) in Oman run by the Ministry of Higher Education

Deans	Deans of the Six Applied Science Colleges
DG	Director General of CAS
HoD	Head of Academic Departments in CAS
HoASC	Head of Academic Support Centres in CAS
Ministry	Ministry of Higher Education
Recognition of Prior Learning	The recognition of knowledge and skills currently held
SP	Strategic Plan
Workplace integrated learning	Learning activities that use the workplace as a site for learning

### 3. Policy Content and Principles

CAS value learning and teaching and recognise that learning occurs in many settings, both formal and informal. CAS facilitate learning for social and personal purposes in a wide range of disciplines at all levels. CAS provide quality programs for students from diverse social and geographical backgrounds in a wide variety of learning contexts. In all their activities, CAS aspire to be a learning organisation in which all members, students and staff, are committed to learning. Accordingly, the CAS are committed to the continuous improvement of their programs and services in order to serve their students and communities more effectively in view with the following principles:

- 3.1 Encourage contact and cooperation between students and faculty;
- 3.2 Develop Reciprocity and Cooperation among Students;
- 3.3 Encourage Active Learning;
- 3.4 Maintain high quality learning environment;
- 3.5 Give prompt and constructive feedback through which learners' achievements are acknowledged and high expectations communicated.
- 3.6 Emphasize Time on Task
- 3.7 Respect and cater for diverse talents and ways of learning
- 3.8 Prepare students for employment in a global world

- 3.9 Prepare students for graduate studies and as required for the on- going development of competent citizens who contribute to Oman’s economy and society
- 3.10 The effective implementation of this Policy requires, among other things, the following:
- a. Induction for teaching and learning strategies
  - b. Robust Teaching and Assessment strategies
  - c. Comparative benchmarking
  - d. Successful self-learning and autonomous learning
  - e. Enough budgetary allocations
  - f. More practical applications in the curriculum
  - g. Successful Internship opportunities
  - h. Robust Counseling strategies
  - i. Effective Students Grievances Policy
  - j. Appropriate Entry and Exit Criteria
  - k. Regular effective program reviews
  - l. Opportunities for applied research
- 3.11 As good teaching and assessment methods are essential for CAS students to achieve their maximum potentials, it is vital that:
- a. Faculty are highly qualified including pedagogical training.
  - b. Teaching is student centred, motivating CAS students to be keen to discover new knowledge.
  - c. Assessment is motivational where possible, and of similar standards across the six campuses.
  - d. The materials and assessment methods and techniques challenge the students intellectually.
- 3.12 The academic and general support services, though not directly involved in the teaching-learning process play a key role through the provision of good services and reliable facilities. Their annual plans shall be geared towards meeting the needs of the learning operation.

**4. Legislative Compliance**

Executive Bylaw of Royal Decree 62 / 2007

**5. Supporting Materials**

Executive Bylaw of Royal Decree 62 / 2007

**6. Appendices**

NA

**7. Approval Agency:** Board of Trustees

**8. Approval Dates**

This policy was originally approved on: [ ]

This version was approved on: [ ]

This version takes effect from: [ ]

This policy will be reviewed by: [ ]

**9. Policy Sponsor:** Director General of CAS

**10. Contact:** Directorate General of CAS