

CASP027- ACADEMIC DEGREE AWARDING POLICY

STATUS	<input checked="" type="checkbox"/>	New Policy		
	<input type="checkbox"/>	Continuation of Existing Policy		
	<input type="checkbox"/>	Revised Policy		
SCOPE	<input checked="" type="checkbox"/>	All CAS		
	<input type="checkbox"/>	Some CAS (.....)		
	<input type="checkbox"/>	One CAS (.....)		
TARGET AUDIENCE	<input checked="" type="checkbox"/>	Staff: <input type="checkbox"/> All	<input checked="" type="checkbox"/> Academic staff	<input type="checkbox"/> Non-academic staff
	<input checked="" type="checkbox"/>	Students: <input type="checkbox"/> All levels	<input checked="" type="checkbox"/> UG	<input type="checkbox"/> PG
		<input type="checkbox"/> All specialisations	<input type="checkbox"/> Some (.....)	

1 Rationale and Purpose

CAS are committed to developing and maintaining a robust degree awarding system, because the awarding of academic degrees is an extremely sensitive activity that has far-reaching bearing on the integrity and image of an institution of higher learning and the reputation of its graduates.

The purpose of this policy is to outline the principles and rules governing the awarding of academic degrees, diplomas and certificates by CAS. It aims at ensuring that awards are only conferred upon fulfilment of all requirements specified in CAS statues, policies, rules and regulations.

2 Definitions

Academic Council:	Academic council of the colleges of Applied Sciences
Award:	A degree offered for an academic program or a recognized work.
BoT:	Board of Trustees, the highest governing body in CAS
Credit Hour:	A period measuring unit which is specified as that needed for studying a course and is particularly used as the sum of the weekly studying hours for an entire semester
GPA:	The grade Point Average

3 Policy Content and Principles

The awarding of degrees in CAS is governed by the following principles:

3.1 CAS offers the following academic degrees:

- A. Bachelor of Science in Information Technology
- B. Bachelor of Science in Design
- C. Bachelor of Science in Communication Studies
- D. Bachelor of Science in International Business Administration
- E. Bachelor of Science in Applied Bio-Technology
- F. Bachelor of Engineering
- G. Bachelor of Education
- H. Diploma in Applied Sciences

3.2 The degree awards are established by CAS Board of Trustees in accordance with the statutes, by-laws and regulations of the institution.

3.3 A degree is awarded after a student has successfully completed the General Education Requirements and the requirements of the specialisation program and any other requirements stipulated in the CAS Academic Regulations or any other directive regulating the graduation of students (Appendix A).

3.4 A degree is awarded after has completed the minimum of semesters/ credits required for his/her programme in residence in CAS and in enrolment in the year of graduation.

3.5 Awards are conferred in a congregation to be held at least every year unless there are unavoidable special circumstances, considered by the Academic Council, preventing it.

3.6 It is the right of CAS Board of Trustees to revoke awards if it is found in the reasonable opinion of the Academic Council, after investigation, that the laureates have obtained such academic degrees by fraud or deception.

4 Legislative Compliance

- Executive By-law of Royal Decree 62/2007
- Academic Regulations

5 Appendices

Appendix A: Academic Regulations

6 Supporting Materials

7 Approval Agency: Board of Trustees

8 Approval Dates

This policy was originally approved on: []

This version was approved on: []

This version takes effect from: []

This policy will be reviewed by: []

9 Policy Sponsor: Director General of CAS

10 Contact: Directorate General of CAS