

sultanate of oman
Ministry Of Higher Education
College of applied sciences,



سلطنة عمان
وزارة التعليم العالي
كلية العلوم التطبيقية بعبري

Form of Official Mission inside the Sultanate

We would like to inform you that Mr./Ms. will be in an official mission\ a training course in from to according to the enclosed letter; knowing that the employee

Comments of Direct Supervisor:

.....
.....

Direct Supervisor Signature

<u>Administrative Affairs Department</u>	
<input type="checkbox"/> used the government vehicle	<input type="checkbox"/> didn't use the government vehicle
<input type="checkbox"/> The driver accompanying name:.....	
Head of Administrative Affairs Department	

Employee Signature

Date / /